

TERREBONNE PARISH ASSESSOR

Annual Financial Report

**As of and for the Year Ended
December 31, 2007**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 7/16/08

KEITH J. ROVIRA
Certified Public Accountant

TERREBONNE PARISH ASSESSOR
Houma, Louisiana

Basic Financial Statements
and Independent Auditor's Reports
As of and for the Year Ended
December 31, 2007

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INDEPENDENT AUDITOR'S REPORT

Honorable Gene P. Bonvillain
Terrebonne Parish Assessor
A Component Unit of the
Terrebonne Parish Consolidated Government
Houma, Louisiana

I have audited the accompanying basic financial statements of the Terrebonne Parish Assessor, a component unit of the Terrebonne Parish Consolidated Government, as of and for the year ended December 31, 2007, as listed in the table of contents. These basic financial statements are the responsibility of the Terrebonne Parish Assessor. My responsibility is to express an opinion on these basic financial statements based on my audit.

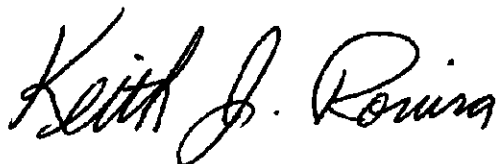
I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the basic financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Terrebonne Parish Assessor as of December 31, 2007, and the results of operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, I have also issued a report dated May 7, 2008, on my consideration of the Terrebonne Parish Assessor's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations and contracts. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of my audit.

Management's Discussion and Analysis, as listed in the table of contents, is not a required part of the basic financial statements, but is supplementary information required by the Governmental Accounting Standards Board. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

My audit was performed for the purpose of expressing an opinion on the basic financial statements taken as a whole. All other accompanying financial information listed as supplementary information in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements of the Terrebonne Parish Assessor. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.



Keith J. Rovira
Certified Public Accountant

May 7, 2008

MANAGEMENT'S DISCUSSION AND ANALYSIS

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Management's Discussion and Analysis
As of and for the Year Ended December 31, 2007

The Management's Discussion and Analysis (MD&A) of the Terrebonne Parish Assessor's financial performance presents a narrative overview and analysis of the assessor's financial activities for the year ended December 31, 2007. This document focuses on the current year's activities, resulting changes, and currently known facts. Please read this document in conjunction with the additional information contained in the basic financial statements. The MD&A is an element of the new reporting model adopted by the Government Accounting Standards Board (GASB) in their Statement No. 34, "Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments" issued June, 1999. Comparative information between the current year and prior year is being presented in this MD&A.

FINANCIAL HIGHLIGHTS

The minimum requirements for financial reporting on the Terrebonne Parish Assessor's office that was established by GASB No. 34 are divided into the following sections:

- (a) Management's Discussion and Analysis
- (b) Basic Financial Statements
- (c) Required Supplementary Information (other than MD&A)

Basic Financial Statements:

The basic financial statements present information for the assessor as a whole, in a format designed to make the statements easier for the reader to understand. The financial statements in this section are divided into the two following types:

(1) Government-Wide Financial Statements, which include a Statement of Net Assets and a Statement of Activities. These statements present financial information for all activities of the assessor from an economic resources measurement focus using the accrual basis of accounting and providing both short-term and long-term information about the assessor's overall financial status.

(2) Fund Financial Statements, which include a Balance Sheet and a

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Management's Discussion and Analysis
As of and for the Year Ended December 31, 2007

Statement of Revenues, Expenses, and Changes in Fund Balance for the General Fund (a governmental fund). These financial statements present information on the individual fund of the assessor allowing for more detail. The current financial resources measurement focus and the accrual basis of accounting used to prepare these statements is dependent on the fund type. The assessor's only governmental fund is the General Fund. The statements in this section represent the short-term financing of general government.

FINANCIAL ANALYSIS OF THE ENTITY

Statement of Net Assets
As of December 31, 2007 and 2006

	<u>2007</u>	<u>2006</u>
Current and other assets	\$1,809,396	\$1,538,853
Capital assets	<u>27,392</u>	<u>9,135</u>
Total Assets	<u>1,836,788</u>	<u>1,547,988</u>
Current liabilities	<u>37,702</u>	<u>16,604</u>
Total Liabilities	<u>37,702</u>	<u>16,604</u>
Net Assets:		
Invested in capital assets, net of debt	27,392	9,135
Unrestricted	<u>1,771,694</u>	<u>1,522,249</u>
Total Net Assets	<u>\$1,799,086</u>	<u>\$1,531,384</u>

Net assets of the assessor increased by \$267,702 or 17.5%, from the prior year. The main cause for this is the increase in ad valorem tax revenue.

The assessor does not have any "restricted" net assets. It does have "unrestricted" net assets, and those are net assets that do not have any limitations on what these amounts may be used for.

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Management's Discussion and Analysis
As of and for the Year Ended December 31, 2007

Statement of Revenues, Expenditures and
Changes in Fund Balance
For the year ended December 31, 2007 and 2006

	<u>2007</u>	<u>2006</u>
Revenues	\$1,297,225	\$1,326,548
Expenditures	<u>1,047,780</u>	<u>1,116,446</u>
Net Change in Fund Balance	<u>\$249,445</u>	<u>\$210,102</u>

The assessor's total revenues decreased by \$29,323, or 2.2%. The total cost of expenditures decreased by \$68,666, or 6.1%. These decreases are primarily due to decreases with reimbursements/costs associated with the Terrebonne Parish Consolidated Government Geographical Information System mapping project. Neither one of these changes were material to the overall financial position of the assessor's office.

CAPITAL ASSET AND DEBT ADMINISTRATION

At December 31, 2007, the assessor had \$120,654 invested in capital assets, including office furniture, office equipment and an automobile. This amount represents the total original cost of the capital assets before deducting accumulated depreciation. The table below lists capital assets by type, net of accumulated depreciation:

Capital Assets
As of December 31, 2007 and 2006

	<u>2007</u>	<u>2006</u>
Office furniture and equipment and automobile, net of accumulated depreciation	<u>\$27,392</u>	<u>\$9,135</u>
Total	<u>\$27,392</u>	<u>\$9,135</u>

Debt:

The assessor had no debt outstanding at year end.

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Management's Discussion and Analysis
As of and for the Year Ended December 31, 2007

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The assessor considered the following factors and indicators when setting up the 2008 budget: (1) the decrease of costs associated with the design, development and implementation of the Geographical Information System (GIS) mapping project for the parish and the reimbursement anticipated from parish government for these costs; (2) changes in ad valorem tax revenue; (3) additional salaries and related costs due to an increase in health care and retirement contributions; (4) other possible increases in the operating costs of the office while providing services to the public. The assessor expects that next year's revenues will be sufficient to cover the office's expenses.

CONTACTING THE ASSESSOR

This financial report is designed to provide the citizens, taxpayers, customers, investors and creditors with a general overview of the assessor's finances, and to show the assessor's accountability for the money it receives. If you have any questions about this report or need additional financial information, please contact Mr. Gene P. Bonvillain, Terrebonne Parish Assessor at P. O. Box 5094 in Houma, Louisiana, 70361-5094, or call the office at 985-876-6620.

BASIC FINANCIAL STATEMENTS
(GOVERNMENT-WIDE FINANCIAL STATEMENTS)

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Statement of Net Assets
As of December 31, 2007

ASSETS

Current Assets:

Cash (Note C)	\$ 585,843
Revenue receivables:	
Ad valorem taxes (Note A)	1,153,461
State revenue sharing	50,292
Intergovernmental - Reimbursements due from Terrebonne Parish Consolidated Government for the Geographical Information System	<u>19,800</u>
Total Current Assets	<u>1,809,396</u>

Noncurrent Assets:

Capital assets (net of depreciation) (Note D)	<u>27,392</u>
Total Noncurrent Assets	<u>27,392</u>
TOTAL ASSETS	<u>1,836,788</u>

LIABILITIES

Current Liabilities:

Payroll taxes payable	<u>37,702</u>
Total Current Liabilities	<u>37,702</u>
TOTAL LIABILITIES	<u>37,702</u>

NET ASSETS

Invested in capital assets	27,392
Unrestricted	<u>1,771,694</u>
TOTAL NET ASSETS	<u>\$1,799,086</u>

The accompanying notes are an integral part of this statement.

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Statement of Activities
For the Year Ended December 31, 2007

EXPENSES

Governmental Activities:	
General government	\$ 978,498
Intergovernmental expenses -	
Geographical Information System	41,572
Depreciation expense	<u>9,453</u>
Total Expenses	<u>1,029,523</u>

GENERAL REVENUES

Ad valorem taxes	1,200,857
State revenue sharing	34,306
Intergovernmental - Reimbursements	
from Terrebonne Parish Consolidated	
Government for the Geographical	
Information System	17,295
Interest revenue	22,117
Other	<u>22,650</u>
Total General Revenue	<u>1,297,225</u>
Change in Net Assets	267,702
Net Assets at Beginning of Year	<u>1,531,384</u>
Net Assets at End of Year	<u>\$1,799,086</u>

The accompanying notes are an integral part of this statement.

BASIC FINANCIAL STATEMENTS
(FUND FINANCIAL STATEMENTS)

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Balance Sheet
General Fund - Governmental Fund
December 31, 2007

ASSETS

Cash	\$ 585,843
Revenue receivables:	
Ad valorem taxes	1,153,461
State revenue sharing	50,292
Intergovernmental - Reimbursements due from Terrebonne Parish Consolidated Government for the Geographical Information System	<u>19,800</u>
TOTAL ASSETS	<u>\$1,809,396</u>

LIABILITIES AND FUND BALANCE**Liabilities:**

Payroll taxes payable	\$ <u>37,702</u>
Total Liabilities	37,702
Fund balance - unreserved and undesignated	<u>1,771,694</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$1,809,396</u>

The accompanying notes are an integral part of this statement.

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Reconciliation of the Governmental Fund Balance Sheet
to the Statement of Net Assets
December 31, 2007

Total Fund Balance - Governmental Fund	\$1,771,694
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Amounts reported for governmental activities
in the Statement of Net Assets are different
because:

Capital assets used in governmental
activities are not current financial
resources and, therefore, are not
reported in the Governmental Funds
Balance Sheet.

27,392

Total Net Assets of Governmental Activities	<u>\$1,799,086</u>
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The accompanying notes are an integral part of this statement.

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Statement of Revenues, Expenditures
and Changes in Fund Balance
General Fund - Governmental Fund
For the Year Ended December 31, 2007

REVENUES

Ad valorem taxes	\$1,200,857
State revenue sharing	34,306
Intergovernmental - Reimbursements from Terrebonne Parish Consolidated Government for the Geographical Information System	17,295
Interest revenue	22,117
Other	<u>22,650</u>
 Total Revenues	 <u>1,297,225</u>

EXPENDITURES

Salaries and related expenditures	785,592
Intergovernmental expenditures - Geographical Information System	41,572
Operating services and maintenance	75,411
Office materials and supplies	8,939
Travel and other charges	15,377
Capital outlay	26,422
Professional services	<u>94,467</u>
 Total Expenditures	 <u>1,047,780</u>
 Excess of Revenues over Expenditures	 249,445
 Fund Balance at Beginning of Year	 <u>1,522,249</u>
 Fund Balance at End of Year	 <u>\$1,771,694</u>

The accompanying notes are an integral part of this statement.

TERREBONNE PARISH ASSESSOR

Houma, Louisiana

**Reconciliation of the Statement of Revenues, Expenditures
and Changes in Fund Balance of the Governmental Fund
to the Statement of Activities
For the Year Ended December 31, 2007**

Net Change in Fund Balance - Governmental Funds	\$249,445
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Amounts reported for governmental activities
in the Statement of Activities are different
because:

Governmental funds report capital outlays as
expenditures. However, in the Statement of
Activities, the cost of those assets is
allocated over their estimated useful lives
as depreciation expense. This amount is the
difference between the current year's
depreciation expense and capital asset
additions.

	<u>18,257</u>
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Change in Net Assets of Governmental Activities	<u>\$267,702</u>
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The accompanying notes are an integral part of this statement.

NOTES TO THE FINANCIAL STATEMENTS

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Notes to the Financial Statements
December 31, 2007

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Introduction

As provided by Article VII, Section 24 of the Louisiana Constitution of 1974, the assessor is elected by the voters of the parish and serves a four year term. The assessor assesses all real and movable property in the parish, subject to ad valorem taxation. The assessor is authorized to appoint as many deputies as may be necessary for the efficient operation of the office and provide assistance to the taxpayers of the parish. The deputies are authorized to perform all functions of the office, but the assessor is officially and pecuniarily responsible for the actions of the deputies.

The assessor's office is located in the Terrebonne Parish Courthouse in Houma, Louisiana. In accordance with Louisiana law, the assessor bases real and movable property assessments on conditions existing on January 1 of the tax year. The assessor completes an assessment listing during the tax year and submits the list to the parish governing authority and the Louisiana Tax Commission, as prescribed by law. Once the assessment listing is approved, the assessor submits the assessment roll to the parish tax collector, who is responsible for the collection and distribution of taxes to the various taxing bodies.

1. Basis of Accounting

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. The GASB has issued a Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification). The codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments. The accompanying financial statements have been prepared in accordance with such principles.

In addition, the Terrebonne Parish Assessor adopted the provisions of Governmental Accounting Standards Board Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments for the first time this year. The

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Notes to the Financial Statements
December 31, 2007

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

assessor will be treated as a governmental-type activity for financial reporting purposes in this audit. The minimum requirements for the Terrebonne Parish Assessor's office established by GASB Statement No. 34 are divided into the following sections:

(a) Management's Discussion and Analysis, (b) Basic Financial Statements, and (c) Required Supplementary Information (other than MD&A).

The accompanying financial statements of the Terrebonne Parish Assessor present information only as to the transactions of the programs of the assessor as authorized by Louisiana statutes and administrative regulations. Basis of accounting refers to when revenues and expenses are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

Revenue Recognition

Revenues are recognized using the full accrual basis of accounting; therefore, revenues, including ad valorem taxes, state revenue sharing, intergovernmental revenue, interest and other revenues of the assessor, are recognized in the accounting period in which they are earned and become measurable.

Ad valorem taxes are assessed on a calendar year basis, become due on November 15 of each year, and become delinquent on December 31. They are recognized as revenue in the year the taxes are assessed.

Intergovernmental revenue - The assessor receives revenue in the form of reimbursements from the Terrebonne Parish Consolidated Government for the Geographical Information System (G.I.S.) mapping program. The assessor is developing and maintaining a state-of-the-art computerized mapping system which is funded by all parish taxing bodies on a prorated basis. As the assessor expends monies out of the general fund for this program, the parish government reimburses him for his costs.

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Notes to the Financial Statements
December 31, 2007

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Expense Recognition

Expenses are also recognized on the accrual basis; therefore, expenses, including salaries, operating services and expenses, intergovernmental expenses, etc. are recognized in the period incurred, if measurable.

2. Reporting Entity

As the governing authority of the parish, for reporting purposes, the Terrebonne Parish Consolidated Government is the financial reporting entity for Terrebonne Parish. The financial reporting entity consists of (a) the primary government (Terrebonne Parish Consolidated Government), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the Terrebonne Parish Consolidated Government for financial reporting purposes.

The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
 - a. the ability of the parish government to impose its will on that organization, and/or
 - b. the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the parish government.

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Notes to the Financial Statements
December 31, 2007

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

2. Organizations for which the parish government does not appoint a voting majority, but are fiscally dependent on the parish government.
3. Organizations for which the reporting entity's financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Even though the assessor is an independently elected official, and is legally separate from the parish government, the exclusion from the parish government's financial statements would cause the parish government's financial statements to be misleading or incomplete. Also, the assessor is fiscally dependent on the parish government when the parish government has approval authority over the assessor's capital budget. The parish government has approval authority over the assessor's capital budget because office space is furnished to the assessor by the parish government and title to real property is in the name of the parish government. Because of these reasons, the assessor is determined to be a component unit of the Terrebonne Parish Consolidated Government.

3. Fund Accounting

The assessor uses a fund (General Fund) to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

The assessor's General Fund is classified as a governmental fund. Governmental funds account for general activities, including the collection and disbursement of specific or legally restricted monies and the acquisition of general fixed assets.

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Notes to the Financial Statements
December 31, 2007

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The General Fund, as provided by Louisiana Revised Statute 47:1906, is the only fund of the assessor and accounts for the operation of the assessor's office. Ad valorem tax revenue authorized by Act 292 of 1985 is accounted for in this fund. General operating expenditures are paid from this fund.

4. Budgets

The original proposed budget for 2007 was published in the official journal and made available for public inspection on December 15, 2006. A public hearing was held and the budget was adopted on December 29, 2006. All appropriations lapse at year end.

The budget is legally adopted and amended, as necessary, by the assessor. It is prepared and reported on the accrual basis of accounting. Formal budget integration is employed as a management control device during the year. The assessor reserves all authority to make changes to the budget. When actual revenues fail to meet budgeted revenues by five per cent or more and/or actual expenditures exceed budgeted revenues by five per cent or more, a budget amendment to reflect such change is adopted by the assessor. Budgeted amounts included in the accompanying financial statements include the original adopted budget and any subsequent amendments, as applicable.

The original budget for 2007 was amended, published in the official journal and made available for public inspection on December 11, 2007. A public hearing was held and the budget was adopted on December 28, 2007. All appropriations lapse at year end.

5. Cash

Cash includes amounts in a demand deposit account. Under state law, the assessor may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or certificates of deposit with state banks organized under Louisiana law and national banks having principal offices in Louisiana.

6. Ad Valorem Tax Receivables

There was no provision made for uncollectible ad valorem tax receivables because the amount was based on actual ad valorem taxes received in during the first three months of 2008, when the large majority of ad valorem tax revenue is received.

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Notes to the Financial Statements
December 31, 2007

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

7. Capital Assets

Capital assets are recorded at either historical cost or estimated historical cost and are depreciated over their estimated useful lives (excluding salvage value). Any donated capital assets are recorded at their estimated fair value at the date of donation. Estimated useful life is management's estimate of how long the asset is expected to meet service demands. Straight-line depreciation is used based on the following estimated useful lives: office furniture and equipment - 5 years; automobiles - 5 years.

Assets paid for by the parish government are not included in the assessor's capital assets.

8. Compensated Absences

Employees of the assessor earn from ten to fifteen days of vacation leave each year depending on length of service, and ten days of sick leave. Leave benefits do not vest or accumulate and must be taken in the year earned. Payment is not made for accumulated leave upon retirement, resignation or termination of employment. The cost of current leave privileges, computed in accordance with GASB Codification Section C60, is recognized as a current year expenditure in the General Fund when the leave is actually taken.

9. Long-term Obligations

There were no long-term obligations at December 31, 2007.

10. Encumbrances

Encumbrance accounting is not utilized by the assessor due to the nature of operations and the ability of management to monitor budgeted expenditures on a timely basis.

11. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Notes to the Financial Statements
December 31, 2007

NOTE B - LEVIED TAXES

In 2007, the assessor was authorized to levy up to 1.96 mills in ad valorem taxes. A 1.96-mill ad valorem tax was levied and received for the year ended December 31, 2007.

The following are the principal taxpayers for the parish:

<u>Taxpayer</u>	<u>Type of Business</u>	<u>2007 Assessed Valuation</u>	<u>Percentage of Total Valuation</u>
Offshore Drill.Co.	Drilling Co.	\$16,489,675	2.76%
Hillcorp Energy	Oil & Gas Co.	13,758,635	2.30
Petroleum Helicop.	Oil Field Serv.	13,515,750	2.26
Apache Corp.	Oil Company	11,121,940	1.86
BellSouth Tele.	Telephone	10,199,210	1.71
Transcont. Gas	Pipeline Co.	9,769,830	1.64
Shell Pipeline co.	Pipeline Co.	<u>9,242,060</u>	<u>1.55</u>
		<u>\$84,097,100</u>	<u>14.08%</u>

The total assessed valuation for all taxpayers at December 31, 2007, was \$597,159,780. This figure was used in calculating the percentage of the "2007 assessed valuation of each of the principal taxpayers" to the "assessed valuation for all taxpayers."

NOTE C - CASH

At December 31, 2007, the assessor had cash (book balances) as follows:

Checking account	<u>\$585,843</u>
Total	<u>\$585,843</u>

These deposits are stated at cost. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Notes to the Financial Statements
December 31, 2007

NOTE C - CASH (CONTINUED)

securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 2007, the assessor had \$599,638 in deposits (collected bank balances). These deposits were secured from risk by \$100,000 of federal deposit insurance, and \$1,261,393 of securities pledged.

Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank for securities pledged to safeguard deposits of the assessor during the year and to advertise and sell the pledged securities within 10 days of being notified by the assessor that the fiscal agent has failed to pay deposited funds upon demand.

NOTE D - CAPITAL ASSETS

The capital assets used in the governmental-type activities are included on the Statement of Net Assets of the assessor and are capitalized at historical cost. Depreciation of all exhaustible capital assets used by the assessor is charged as an expense against operations. Capital assets are reported net of their accumulated depreciation on the Statement of Net Assets. Depreciation expense for financial reporting purposes is computed using the straight-line method over the useful lives of the capital assets and is reported in the Statement of Activities.

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Notes to the Financial Statements
December 31, 2007

NOTE D - CAPITAL ASSETS (CONTINUED)

A summary of changes in capital assets and accumulated depreciation during the year is listed as follows:

	<u>Balance</u> <u>12/31/06</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>12/31/07</u>
<u>Capital Assets</u>				
Office furniture & equipment	\$116,251	\$11,091	\$23,307	\$104,035
Automobiles	<u>10,396</u>	<u>16,619</u>	<u>10,396</u>	<u>16,619</u>
Total	<u>\$126,647</u>	<u>\$27,710</u>	<u>\$33,703</u>	<u>\$120,654</u>
<u>Less Accumulated Depreciation for</u>				
Office furniture & equipment	\$107,116	\$6,129	\$23,307	\$89,938
Automobiles	<u>10,396</u>	<u>3,324</u>	<u>10,396</u>	<u>3,324</u>
Total	<u>\$117,512</u>	<u>\$9,453</u>	<u>\$33,703</u>	<u>\$93,262</u>

NOTE E - PENSION PLAN

Plan Description

Substantially all employees of the Terrebonne Parish Assessor's office are members of the Louisiana Assessor's Retirement System (System), a multiple-employer (cost sharing), public employee retirement system, controlled and administered by a separate board of trustees.

All full-time employees who are under the age of 60 at the time of original employment and are not drawing retirement benefits from any other public retirement system in Louisiana are required to participate in the System. Employees who retire at or after age 55 with at least 12 years of credited service or at or after age 50 with at least 30 years of credited service are entitled to a retirement benefit, payable monthly for life, equal to 3 percent of their final-average salary for each year of credited service, not to exceed 100 per cent of their final-average salary. Final-average salary is the employee's average salary over

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Notes to the Financial Statements
December 31, 2007

NOTE E - PENSION PLAN (CONTINUED)

the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least 12 years of service and do not withdraw their employee contributions may retire at or after age 55 and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. The report may be obtained by writing to the Louisiana Assessors' Retirement System, Post Office Box 1786, Shreveport, Louisiana, 71166-1786, or by calling (318) 425-4446.

Funding Policy

For all of 2007, plan members (employees) were required by state law to contribute 8.0 percent of their annual covered salary into the retirement system. Also, for all of 2007, the assessor (employer) was required to contribute 13.5 percent of an employee's annual covered payroll into the System. Contributions to the System also include one-fourth of one percent (one percent for Orleans Parish) of the taxes shown to be collectible by the tax rolls of each parish, plus revenue sharing funds appropriated by the legislature. The contribution requirements of plan members and the Terrebonne Parish Assessor are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The assessor's (employer) contributions to the System for the years ending December 31, 2007, 2006 and 2005 were \$63,931, \$62,349, and \$64,764, respectively, equal to the required contributions for each year.

In addition, the assessor elected to pay all required employee contributions on behalf of each eligible employee for the entire year. This amount totaled \$37,885.

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Notes to the Financial Statements
December 31, 2007

NOTE F - POST-RETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

The assessor provides certain continuing health care and life insurance benefits for retired employees. Employees become eligible for these benefits if they reach normal retirement age while working for the assessor. These benefits for retirees and similar benefits for active employees are paid monthly and jointly by the retiree, employee and the assessor. The assessor recognizes the cost of providing these benefits (assessor's portion of premiums) as an expenditure when paid during the year. For the year, the cost of health care and life insurance benefits paid by the assessor for 5 retirees and all active employees, totaled \$38,208 and \$162,746, respectively.

NOTE G - LEASES

Operating Lease

The assessor leases a car on 36-month lease for \$507 per month beginning May 11, 2005.

The minimum annual commitments under all noncancelable operating leases are as follows:

<u>Year Ended</u>	<u>Amount</u>
December 31, 2008	<u>\$2,028</u>
	<u>\$2,028</u>

There were no other operating leases or capital leases to record.

NOTE H - COMPENSATED ABSENCES

No payment needed to be made for accumulated leave upon retirement, resignation or termination of employment. Therefore, there was no liability to report for compensated absences at December 31, 2007.

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Notes to the Financial Statements
December 31, 2007

NOTE I - EXPENDITURES OF THE ASSESSOR NOT INCLUDED IN THE FINANCIAL STATEMENTS

Louisiana R.S. 33:4713 requires the Terrebonne Parish Consolidated Government to provide the assessor with all necessary office space, utilities, furniture, equipment, supplies, and maps. During the year ended December 31, 2007, the parish government provided office space, utilities, and janitorial services on a limited basis. The value of these items are not reflected in the accompanying financial statements.

NOTE J - LITIGATION

At December 31, 2007, according to the assessor's legal counsel, there was no pending or threatened litigation which would require a liability to be recorded on the financial statements.

REQUIRED SUPPLEMENTARY INFORMATION

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Required Supplementary Information
General Fund - Governmental Fund
Statement of Revenues, Expenditures, and Changes in
Fund Balance - Budget (GAAP Basis) and Actual
For the Year Ended December 31, 2007

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>with Final</u> <u>Budget</u> <u>Positive</u> <u>(Negative)</u>
REVENUES				
Ad valorem taxes	\$1,020,000	\$1,020,000	\$1,200,857	\$180,857
State revenue sharing	49,000	49,000	34,306	(14,694)
Interest earnings	7,000	7,000	22,117	15,117
Other/miscellaneous	<u>112,000</u>	<u>112,000</u>	<u>39,945</u>	<u>(72,055)</u>
Total Revenues	<u>1,188,000</u>	<u>1,188,000</u>	<u>1,297,225</u>	<u>109,225</u>
EXPENDITURES				
Salaries and related expenditures	810,000	810,000	785,592	24,408
Operating services & maintenance	55,000	55,000	75,411	(20,411)
Office materials and supplies	35,000	35,000	8,939	26,061
Professional services	170,000	65,000	94,467	(29,467)
Travel and other charges	9,000	9,000	15,377	(6,377)
Other/miscellaneous	100,000	100,000	41,572	58,428
Capital outlay	<u>-</u>	<u>105,000</u>	<u>26,422</u>	<u>78,578</u>
Total Expenditures	<u>1,179,000</u>	<u>1,179,000</u>	<u>1,047,780</u>	<u>131,220</u>
Excess (Deficiency) of Revenues over Expenditures	9,000	9,000	249,445	240,445
Fund Balance at Beginning of Year	<u>1,304,000</u>	<u>1,304,000</u>	<u>1,522,249</u>	<u>218,249</u>
Fund Balance at End of Year	<u>\$1,313,000</u>	<u>\$1,313,000</u>	<u>\$1,771,694</u>	<u>\$458,694</u>

The accompanying notes are an integral part of this statement.

SUPPLEMENTARY INFORMATION SCHEDULE

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Supplementary Information Schedule
Summary Schedule of Prior Year Audit Findings and
Corrective Action Plan for Current Year Audit Findings
For the Year Ended December 31, 2007

I have audited the accompanying basic financial statements of the Terrebonne Parish Assessor as of and for the year ended December 31, 2007, and have issued my report thereon dated May 7, 2008. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. My audit of the financial statements as of December 31, 2007 resulted in an unqualified opinion.

Section I - Prior Year Audit Findings

Finding No. 1: Segregation of Duties

Fiscal Year Finding Initially Occurred: Has existed from inception.

Finding Described: The size of the assessor's operations and its limited staff preclude an adequate segregation of duties and other features of an adequate system of internal accounting control.

Corrective Action and Additional Explanation: The assessor is aware of this inadequacy in the internal control structure, however, he feels that to employ such controls would not be cost beneficial. No action will need to be taken.

Anticipated Completion Date: Not applicable.

Finding No. 2: Noncompliance with Certain Federal and State
Employment Tax Laws

Fiscal Year Finding Initially Occurred: Prior audit year (2006).

Finding Described:

There were several related instances of noncompliance with employment tax reporting laws that are required to be reported in the current-year audit report as follows:

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Supplementary Information Schedule (Continued)
Summary Schedule of Prior Year Audit Findings and
Corrective Action Plan for Current Year Audit Findings
For the Year Ended December 31, 2007

(1) The assessor's office was late in filing the second, third and fourth quarters federal employment tax Forms 941 for the 2006 tax year. Also, federal tax deposits for employee withholdings in 2006 totaling \$16,604 were not made timely.

(2) It was discovered that the assessor's office was due refunds from the Louisiana Department of Revenue and Taxation for overpaid state withholding taxes in 2006 totaling \$4,647. Apparently, the assessor's bookkeeper was incorrectly calculating the amount of monthly state withholding taxes due and remitting that incorrect amount.

Corrective Action and Additional Explanation:

The assessor's office has prepared all past Form 941s for 2006 and mailed these forms to the IRS. In addition, all delinquent payroll tax deposits for the 2006 tax year have previously been paid.

The assessor will be putting additional internal controls in place to prevent any of these situations from repeating themselves in the future. After the bookkeeper prepares the employment tax reporting documents and the payroll tax deposits (for federal and state withholding taxes), someone else in the assessor's office will be independently verifying and checking the correctness of those documents before they are mailed out or the deposits made.

With regards to the overpaid state withholding taxes, the assessor will apply these overpayments to future state withholding taxes due in the first quarter of 2007.

Anticipated Completion Date: This finding has been concluded.

Section II - Current Year Audit Findings

Finding No. 1: Segregation of Duties

Fiscal Year Finding Initially Occurred: Has existed from inception.

Finding Described: The size of the assessor's operations and its limited staff preclude an adequate segregation of duties and other

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Supplementary Information Schedule (Continued)
Summary Schedule of Prior Year Audit Findings and
Corrective Action Plan for Current Year Audit Findings
For the Year Ended December 31, 2007

features of an adequate system of internal accounting control.

Corrective Action and Additional Explanation: The assessor is aware of this inadequacy in the internal control structure, however, he feels that to employ such controls would not be cost beneficial. No action will need to be taken.

Anticipated Completion Date: Not applicable.

Finding No. 2: Noncompliance with Certain Federal Employment Tax Laws

Fiscal Year Finding Initially Occurred: Current audit year (2007).

Finding Described:

There was one instance of noncompliance with employment tax reporting laws that is required to be reported in the current-year audit report as follows:

(1) The assessor's office was late in filing all four quarterly Form 941 reports for federal employment taxes during the current year. Also, federal tax deposits for employee withholdings in 2007 totaling \$37,702 were not made timely.

Corrective Action and Additional Explanation:

The assessor's office has now prepared all of the required Form 941s for 2007, and has mailed these forms to the IRS. In addition, all delinquent payroll tax deposits have been paid.

The assessor will continue to strengthen the internal controls related to these situations and procedures. After the bookkeeper prepares the employment tax reporting documents and the payroll tax deposits, someone else in the assessor's office will be independently verifying and checking the correctness of those documents before they are mailed out or the deposits made.

Anticipated Completion Date: This finding has been concluded.

There were no other findings, required to be reported, and no management letter was issued for the current audit period.

TERREBONNE PARISH ASSESSOR
Houma, Louisiana
Supplementary Information Schedule (Continued)
Summary Schedule of Prior Year Audit Findings and
Corrective Action Plan for Current Year Audit Findings
For the Year Ended December 31, 2007

The Terrebonne Parish Assessor did not receive any federal funds during the twelve months ended on December 31, 2007.

Contact Person:
Gene P. Bonvillain,
Terrebonne Parish Assessor
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Houma, Louisiana 70361-5094
Phone #: 985-876-6620

**OTHER REPORT REQUIRED BY
GOVERNMENT AUDITING STANDARDS**

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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

Honorable Gene P. Bonvillain
Terrebonne Parish Assessor
A Component Unit of the
Terrebonne Parish Consolidated Government
Houma, Louisiana

I have audited the basic financial statements of the Terrebonne Parish Assessor, a component unit of the Terrebonne Parish Consolidated Government, as of and for the year ended December 31, 2007, and have issued my report thereon dated May 7, 2008. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Terrebonne Parish Assessor's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Terrebonne Parish Assessor's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Terrebonne Parish Assessor's internal control over financial reporting.

My consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and

would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as referenced to below, I identified a certain deficiency in the internal control over financial reporting that I consider to be a significant deficiency.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the assessor's ability to initiate, authorize, record, process, or report financial data reliably in accordance with general accepted accounting principles such that there is more than a remote likelihood that a misstatement of the assessor's financial statements that is more than inconsequential will not be prevented or detected by the assessor's internal control. I consider the deficiency described in the accompanying schedule of findings and responses to be a significant deficiency in internal control over financial reporting (Finding No. 1).

A material weakness is a significant deficiency, or combination of significant deficiencies that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the assessor's internal control.

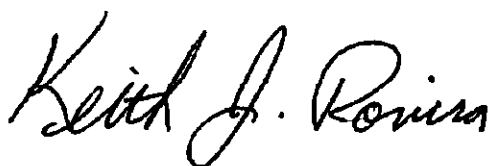
My consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, I considered the significant deficiency described in Finding No. 1 to be a material weakness.

Compliance and Other Matters

As a part of obtaining reasonable assurance about whether the Terrebonne Parish Assessor's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations and contracts, noncompliance with which could have a direct and material effect on the determination of the financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed one instance of noncompliance that is required to be reported under Government Auditing Standards, and which is described in the accompanying schedule of findings and responses as Finding No. 2.

The Terrebonne Parish Assessor's response to the finding identified in my audit is described in the schedule of findings and responses. I did not audit the assessor's response and, accordingly, I express no opinion on it.

This report is intended solely for the information and use of management, and the State of Louisiana Legislative Auditor, and should not be used for any other purpose. This restriction is not intended to limit the distribution of this report which, upon acceptance by the State of Louisiana Legislative Auditor, is a matter of public record.

A handwritten signature in cursive script, reading "Keith J. Rovira". The signature is written in dark ink and is positioned above the printed name and title.

Keith J. Rovira
Certified Public Accountant

May 7, 2008